



City of Warrenton

200 West Booneslick

Warrenton, MO 63383

Phone: 636-456-3535 Fax: 636-456-8135

[www.warrenton-mo.org](http://www.warrenton-mo.org)

## **Field Rentals**

The Following baseball/softball practice fields will be available for rental by any team that is not part of the Warrenton baseball, softball, or tee ball league program, but has at least one player on its roster with a Warrenton, MO address:

Khoury Park: #1 & #2

Lakeview Park: #1 & #2

Practice field rental must be booked in advance at City Hall. Practice fields will be unlined and rented subject to the City scheduling, based on availability. Rental cost per field for one three hour practice session will be \$20 without lights. The use of lights is an additional \$10 per 2-hour rental. At the time of booking, a permit will be issued to the coach.

Every organized team practicing on a City of Warrenton field must have a field rental permit. All Warrenton baseball, softball, & tee ball league team coaches will be given a current season permit which clearly identifies the permit holder. The league season permit entitles a Warrenton coach unlimited use of fields, during the current season, subject to City scheduling. A coach of any team that is not part of the Warrenton league program will receive a permit for the specified time of rental. The permit will clearly identify:

1. The coach who has paid a fee to rent the field
2. The dates of the field rentals
3. Times of field rentals

Any organized team without a permit will be asked to leave the premises.

If at least eight (8) \$20 practice sessions are scheduled and paid for in advance, then a discount of \$8 per practice session will be applied. Thus, eight (8) practice sessions would cost \$96 if a team, with at least one player on the roster with a Warrenton address, booked all eight (8) or more practices and paid in advance.

If a practice session is booked for 90 minutes or less, the fee will be reduced to \$10. The \$10 sessions do not offer a multiple booking discount. The \$10 sessions cannot be combined with any multiple booking discounts.

If a booked practice session is cancelled due to the City's decision to close the fields, then the practice session can be rescheduled, at no additional cost, subject to availability. Baseball, Softball, Tee Ball & Soccer activities are included in this policy. Please call the City at 636-456-3535 if you have any questions.



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**Field Rental Reservation Form**

(Does not include Athletic Complex Facilities)

Name of Applicant: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Facility	Date	Days of Week	Time
Khoury Park 1		Monday	
Khoury Park 2		Tuesday	
Lakeview Park 1		Wednesday	
Lakeview Park 2		Thursday	
		Friday	
		Saturday	
		Sunday	

**Event Details:**

**Fees:**

**City Residents**

\$10 per hour without lights  
 \$15 per hour with lights

**Non City Residents**

\$15 per hour without lights  
 \$20 per hour with lights

**Hourly charges begin at the time the field is made available for permit holder use and ends when field is vacated.**

**Use Regulations:**

- The permit and the responsible party (21 years of age or older, who officially rented the field) must be on-site when the field is being used.
- The permit holder will leave the field in a clean, neat condition. If it is necessary for the City to provide cleaning services following the reserved activity, the permit holder may be charged an additional fee **and the City will review whether to permit future use by the permit holder.**
- No apparatus or equipment may be located on the fields unless the use and location of said equipment has been approved by the City of Warrenton.
- Private Vehicles may NOT be driven or parked on turf surfaces, sidewalks, service driveways, or emergency zones. Only parking lots may be used for loading and unloading.

- In case of inclement weather, permit holders are responsible for determining if the event/activity is going to be held. The City of Warrenton may deem it necessary to close fields in extenuating circumstances.
- Permit holders whose permits allow for the use of the lights are responsible for turning sports field lights on and off.  
**Additional fees may be added for any extended use of lights other than what was agreed upon prior to approval.**
- Unless specifically stated on the permit, it is understood that the gathering to be held is not a fundraiser, no admission fees are being charged, and no tickets will be sold or collections taken and that no items or services will be sold without approval of the City of Warrenton.
- Users agree to indemnify, defend, and hold harmless the City, its agents, and employees from and against any accident, injury, including death, and/or loss of property or damage to neighboring property.
- No teams, coaches, etc. are permitted to use athletic field fencing as a backdrop or toll for game warm up or aid, with an exception to pitching warm ups provided there is a catcher. Example: soft toss.

**Refund Policy**

- If the activity is cancelled from the beginning (you never get to the field or start set up) due to inclement weather, the reservation fee will be refunded in full.
- If your rental commences and then is shortened by weather, you will be charged for the time used in ½ hour increments and will be issued a credit for the unused portion of time.
- Refunds will not be granted within 2 (two) weeks of the reservation. Refunds requested in writing outside of 2 (two) weeks will be granted a refund minus a \$10 administrative fee.
- The City reserves the right to postpone, cancel, or delay any activity on City property. The decision on whether to start or continue a program rests fully with the permit holder.
- Any damage caused to the fields will be the sole responsibility of the rental party.
- All policies of the field use permit program are subject to the discretion of the City of Warrenton. The City reserves the right to modify or waive any policy as it deems necessary and in the best interest of the City.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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 FOR CITY USE ONLY

Office Initial: \_\_\_\_\_ Fee: \_\_\_\_\_  
 (PRKFIE)

Date Paid: \_\_\_\_\_