



Residential Rental Registration Form

(Please Print Clearly)

Property Owner Name: _____

Property Owner Address: _____ City _____ State _____ Zip _____

Property Owner Phone: _____ Cell: _____ Email _____

Property Owner Name: _____

Property Owner Address: _____ City _____ State _____ Zip _____

Property Owner Phone: _____ Cell: _____ Email _____

Property Management Co.: _____

Total Number of Units owned in the City of Warrenton: _____

Rental Property Address: _____ # of units at this location: _____

Type of Residence: _____ Single Family Home _____ Apartments _____ Condominium _____ Basement Unit

Rental Property Address: _____ # of units at this location: _____

Type of Residence: _____ Single Family Home _____ Apartments _____ Condominium _____ Basement Unit

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Type of Residence: _____ Single Family Home _____ Apartments _____ Condominium _____ Basement Unit

**Additional property address listings can be documented on as separate page and attached to this form.*

Registration due date is July 31, 2019. Registrations made in 2019 are valid until December 31, 2020. Beginning January 1, 2021 and every subsequent year all rental property owners will be required to re-submit the Residential Rental Registration Form to the City no later than December 31 of the previous year.

Penalty For Failure to Register

A penalty shall be assessed for the failure to annually register rental property with the City by the established deadline. The penalty fees schedule:

- **One (1) to fifty (50) dwelling units**
\$10 per dwelling unit
- **Fifty-one (51) or more**
\$600.00 or \$10.00 per dwelling unit, whichever amount is less.

Registration fees are non-transferable. Any change of ownership of rental property shall be required to register within 30 days. Failure of any owner to register on or before the 30th day of possession shall constitute a violation of **Ordinance #2464** and penalties as defined above will be assessed.

Registrant: _____ Signature: _____ Date: _____