



AGENDA
WARRENTON BOARD OF ALDERMEN
Tuesday, November 3, 2009
7:30 P.M.
Warrenton City Hall Chambers
200 West Booneslick

Public notice is hereby given that a meeting of the Warrenton Board of Aldermen will be held at City Hall, 200 West Booneslick, Warrenton, Missouri, on Tuesday, **November 3, 2009** at 7:30 P.M. to consider and act upon the matters on the following agenda and such other matters as may be presented at the meeting and determined to be appropriate at that time.

1. Open meeting
2. Open Session Minutes of October 6, 2009
3. Open and Executive Session Minutes of October 20, 2009
4. Hearing from the Public
5. Board of Aldermen Comments
6. Mayor's Report to the Board
 - a) Appointment to the Planning and Zoning Commission
 - b) Appointment of Greg Houdyshell as Emergency Management Director
 - c) Pedestrian Bridge Ribbon Cutting
7. Hiring of Diane Ingram, Public Works/Building Coordinator
8. Introduction of Diane Ingram
9. Proclamation by the Chamber of Commerce for the Shop Warrenton Campaign
10. Stan Shelton, discuss parking in front of the post office
11. Jenny Hoffmann, Hometown Christmas
12. Terri Thorn, Director of Operations/Finance Officer
 - a) Accounts Payable
 - b) Tourism Commission Recommendations
 - c) Approval to sell items over the internet
 - d) Proposal for S. Hwy 47 sidewalk project
13. Rob Hamlin, Public Works Director
 - a) Street Lights
 - b) Replacement of lights on water tower stars
14. Patrick Randolph, Recreation Director
15. Jim Daly, Building Commissioner
 - a) Building Report
16. Michelle Schlenther, Economic Development Director
17. Greg Houdyshell, Chief of Police
 - a) Approval of MoDot blueprint for Safer Roadways Grant
18. Deb Jett, Human Resources Director
 - a) Monthly Report
19. Brad Busekrus, Maintenance and Grounds Director
 - a) Update on Booster Station Building
20. Bills to Ordinance:
 - a) Bill No. 60-09 Ord. approving the Site Plan for James Reid Landscaping located at 602 Progress Parkway (SP-55)
21. Executive Session – Litigation
22. Executive Session – Real Estate

- 23. Executive Session – Personnel
- 24. Adjournment

Copy of the above Bills will be available for public inspection prior to the meeting.

This meeting is open to the public.

Pursuant to Section 610.022 RSMo, the Board of Aldermen of the City of Warrenton, Missouri, subject to a motion duly made and adopted, may also close the public meeting and hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: 610.021(1) Legal Actions, Causes of Action, Litigation or Privileged Communications between the City’s representatives and its attorneys; 610.021(2) Leasing, purchasing or sale of real estate; 610.021(3) Hiring, firing, disciplining or promotion of an employee of a public governmental body or other matters as permitted by Chapter 610.

If you have any special needs as addressed by the ADA, please contact City Hall at 636 456-3535.

Dated and posted this 30th day of October, 2009

Melody Rugh
City Clerk

**Next regular meeting of the Warrenton Board of Aldermen
November 17, 2009 at 7:30 p.m.**

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Mayor Greg Costello called the meeting to order at approximately 7:30 p.m. on November 3, 2009 at Warrenton City Hall, 200 West Booneslick. Present were Mayor Costello, Alderman Flake, Alderman Cullom, Alderman Tallo, Alderman Clark, Alderman Dreyer, Alderman Kendall and City Attorney Chris Graville.

Staff present: Director of Operations/Finance Officer Terri Thorn, Public Works Director Rob Hamlin, Chief of Police Greg Houdyshell, Economic Development Director Michelle Schlenther, Maintenance and Grounds Director Brad Busekrus, Special Events Coordinator Jenny Hoffmann, Human Resources Director Deb Jett, Building Commissioner Jim Daly, Recreation Director Patrick Randolph, Finance Manager Gabrielle Currie and Receptionist Kathie Wisniewski.

APPROVAL OF MINUTES

Alderman Cullom moved and Alderman Dreyer seconded the motion to approve the October 6, 2009 minutes.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Abstain

AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

Alderman Cullom moved and Alderman Flake seconded the motion to approve the October 20, 2009 open and executive session minutes.

Dreyer: Abstain Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Abstain Clark: Abstain

AYES: 4 NAYS: 0 ABSTENTIONS: 2 ABSENT: 0

The motion passed 4 to 0 with 2 abstentions.

MAYOR’S APPOINTMENT TO THE PLANNING AND ZONING COMMISSION

Mayor Costello nominated Ron Jurgesmeyer for the Planning and Zoning Commission. Alderman Cullom moved

and Alderman Tallo seconded to approve Mayor Costello’s appointment of Ron Jurgesmeyer to the Planning and Zoning Commission.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYES: 0 ABSECTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

MAYOR’S APPOINTMENT TO THE EMERGENCY MANAGEMENT DIRECTOR

Mayor Costello nominated Greg Houdyshell as Emergency Management Director. Alderman Flake moved and Alderman Cullom seconded to approve Mayor Costello’s appointment of Greg Houdyshell as the Emergency Management Director.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYES: 0 ABSECTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

RIBBON CUTTING FOR PEDESTRIAN BRIDGE

The official opening/ribbon cutting of the pedestrian bridge will be Thursday, November 5, at 9:00 a.m.

HIRING OF PUBLIC WORKS/BUILDING COORDINATOR, DIANE INGRAM

Alderman Kendall moved and Alderman Clark seconded the motion to hire Diane Ingram as a full time Public Works/Building Coordinator at \$12.00 an hour.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

PROCLAMATION BY THE CHAMBER OF COMMERCE

Alderman Tallo moved and Alderman Clark seconded the motion to authorize the Mayor to sign the official proclamation from the Chamber of Commerce for the Shop Warrenton Campaign 2010.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

STAN SHELTON – PARKING AT THE POST OFFICE

Stan Shelton apologized for the mix-up that happened at the workshop with the post office not showing up due to a miscommunication. The Board of Aldermen discussed with Mr. Shelton that until the post office contacts the city with regards to safety and parking there was nothing more to be done.

JENNY HOFFMANN, HOMETOWN CHRISTMAS

Jenny updated the Board of Aldermen on the success of the recycling event. Jenny requested approval for the city to participate in the hometown Christmas on December 5. The city would serve hot chocolate and smores to those waiting on carriage rides and also have activities for the children. The Board of Aldermen all agreed that it was a great idea.

TERRI THORN, DIRECTOR OF OPERATIONS/FINANCE OFFICER

Terri Thorn presented the accounts payable list in the amount of \$411,352.33 this includes bills for the booster station and UMB Bank. Alderman Tallo moved and Alderman Cullom seconded to approve the accounts payable list as submitted.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYES: 0 ABSECTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

Terri Thorn presented the Tourism Commission Recommendations for approval. There were two requests; one was from Subway and the other from Applebee's. Both of the requests were in the amount of \$400.00 each for the interstate 70 attraction signs. Alderman Cullom moved and Alderman Dreyer seconded to approve the Tourism Commission recommendation as submitted.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYES: 0 ABSECTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

Terri Thorn requested that the city sell obsolete items and used vehicles on the internet. Alderman Kendall moved and Alderman Cullom seconded to approve selling items no longer needed over the internet. This is in addition to the traditional means that the City uses to sell items.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYES: 0 ABSECTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

Terri Thorn presented a proposal from Mr. Karrenbrock in the amount of \$24,557.50 to put in sidewalks along South Hwy 47 in the locations where the city has easements. The city's budget shows \$22,000 remaining after we put sidewalks in up to the new pedestrian bridge. Rob Hamlin has put together an estimate in the amount of \$13,532 for city staff to put the sidewalks in. This would allow money left in the budget for other sidewalk projects. Alderman Tallo moved and Alderman Flake seconded the motion to approve the expenditure of approximately \$14,000.00 for material to complete the south highway 47 sidewalks by city staff on the three properties that the city has easements to.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYES: 0 ABSECTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

ROB HAMLIN, PUBLIC WORKS DIRECTOR

Rob thanked the Police Department for their help in keeping track of street lights that are out and need to be reported to Ameren UE. The lights on the stars on the water towers will be replaced within the next couple of weeks. This was approved last year but the ice storm and bad weather prohibited the replacement. The city has ordered commercial grade lights to replace the existing lights. The old walk bridge should start to come down Thursday afternoon after the ribbon cutting. The city is working on repairing the asphalt approaches to the low water bridges on Water Street. Heavy rain and flooding has washed them out. They are being replaced with concrete to prevent this problem in the future.

PATRICK RANDOLPH, RECREATION DIRECTOR

Patrick informed the Board that all fall programs are nearing an end.

JIM DALY, BUILING COMMISSIONER

Jim Daly presented to the Board of Aldermen the October permit report.

MICHELLE SCHLENTER, ECONOMIC DEVELOPMENT DIRECTOR

Michelle had nothing to report.

GREG HOUDYSHELL, CHIEF OF POLICE

Greg presented the \$3,000 grant for Missouri Highways and Transportation Commission Blueprint for Safer Roadways Program Agreement for the Mayor to sign. Alderman Kendall moved and Alderman Tallo seconded the motion to approve the signing of the Missouri Highways and Transportation Commission Blueprint for Safer

Roadways Program Agreement.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYES: 0 ABSECTIONS: 0 ABSENT: 0
The motion passed 6 to 0.

Greg updated the Board on the Regional Homeland Security Oversight Committee that he attended along with Michelle Schlenther and Mayor Costello.

DEB JETT, HUMAN RESOURCES DIRECTOR

Deb presented her monthly report to the Board of Alderman.

BRAD BUSEKRUS, MAINTENANCE AND GROUNDS DIRECTOR

Brad updated the Board on the generator pad for city hall and the booster pump station building.

BILLS TO ORDINANCE

BILL NO. 60-09 AN ORDINANCE AS AUTHORIZED IN THE ZONING ORDINANCE SECTION 405.390 OF THE MUNICIPAL CODE OF THE CITY OF WARRENTON, MISSOURI APPROVING A SITE PLAN FOR JAMES REID LANDSCAPING LOCATED AT 602 PROGRESS PARKWAY.

Alderman Kendall moved and Alderman Cullom seconded the motion to introduce Bill No. 60-09. The motion carried and the receptionist read the bill by title only. Alderman Flake moved and Alderman Dreyer seconded the motion to read Bill No. 60-09 for the second time and final passage. The motion was approved and the receptionist read the bill by title only. Bill No. 60-09 passed becoming Ordinance No. 1879.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYES: 0 ABSECTIONS: 0 ABSENT: 0
The motion passed 6 to 0.

EXECUTIVE SESSION

Alderman Cullom moved and Alderman Dreyer seconded the motion to go into Executive Session for discussion of real estate and litigation.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYES: 0 ABSECTIONS: 0 ABSENT: 0
The motion passed 6 to 0.

ADJOURNMENT

Alderman Tallo moved and Alderman Cullom seconded the motion to adjourn the Regular Board of Aldermen meeting. The motion was approved and the Regular Board of Aldermen meeting was adjourned at approximately 8:37 p.m.

Greg Costello, Mayor

Melody Rugh, City Clerk