



AGENDA
WARRENTON BOARD OF ALDERMEN
Tuesday, December 15, 2009
7:30 P.M.
Warrenton City Hall Chambers
200 West Booneslick

Public notice is hereby given that a meeting of the Warrenton Board of Aldermen will be held at City Hall, 200 West Booneslick, Warrenton, Missouri, on Tuesday, **December 15, 2009** at 7:30 P.M. to consider and act upon the matters on the following agenda and such other matters as may be presented at the meeting and determined to be appropriate at that time.

1. Open meeting
2. Approval of Work Session Minutes from December 1, 2009
3. Approval of Open and Executive Minutes from December 1, 2009
4. Hearing from the Public
5. Board of Aldermen Comments
6. Mayor's Report to the Board
 - a) Board and Commission Appointments
 - Building Board – 2 year term: Melvin Seckfort, Gary Scott, Fred Flake
 - Planning and Zoning Commission – 4 year term: Rich Barton and Keith Schwaab
 - Board of Adjustment – 5 year term: John Deutch and Brandy Gagliano
 - Park Board – 3 year term: Jon Brockfeld and Michael Twiehaus
 - Tourism and Visitors Advisory Commission – 3 year term: Janet Palitzsch and Tony Gagliano
7. Cochran Engineering – Update on Booster Station
8. Terri Thorn, Director of Operations/Finance Officer
9. Rob Hamlin, Public Works Director
 - a) October & November Public Works Report
 - b) Sidewalk project update
 - c) Street lights on Market Street
10. Patrick Randolph, Recreation Director
 - a) 2010 Pool Management Contract
 - b) 2010 Uniform Bid Proposal
11. Jim Daly, Building Commissioner
 - a) Property Maintenance Report
12. Greg Houdyshell, Chief of Police
 - a) Monthly reports
13. Michelle Schlenther, Economic Development Director
14. Deb Jett, Human Resources Director
 - a) Monthly report
15. Brad Busekrus, Maintenance and Grounds Director
16. Bills to Ordinance:
 - a) Bill No. 62-09 An Ordinance amending chapter 605 related to the procedures for classification, revocation, suspension and penalties for violations of chapter 605 titled occupational licenses.

- 17. Executive Session – Litigation
- 18. Executive Session – Real Estate
- 19. Executive Session – Personnel
- 20. Adjournment

Copy of the above Bills will be available for public inspection prior to the meeting.

This meeting is open to the public.

Pursuant to Section 610.022 RSMo, the Board of Aldermen of the City of Warrenton, Missouri, subject to a motion duly made and adopted, may also close the public meeting and hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: 610.021(1) Legal Actions, Causes of Action, Litigation or Privileged Communications between the City’s representatives and its attorneys; 610.021(2) Leasing, purchasing or sale of real estate; 610.021(3) Hiring, firing, disciplining or promotion of an employee of a public governmental body or other matters as permitted by Chapter 610.

If you have any special needs as addressed by the ADA, please contact City Hall at 636 456-3535

Dated and posted this 11th day of December, 2009

Melody Rugh
City Clerk

**Next regular meeting of the Warrenton Board of Aldermen
January 5, 2010 at 7:30 p.m.**

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Mayor Greg Costello called the meeting to order at approximately 7:30 p.m. on December 15, 2009 at Warrenton City Hall, 200 West Booneslick. Present were Mayor Costello, Alderman Dreyer, Alderman Flake, Alderman Cullom, Alderman Tallo, Alderman Clark, Alderman Kendall and City Attorney Chris Graville.

Staff present: Director of Operations/Finance Officer Terri Thorn, Public Works Director Rob Hamlin, Economic Development Director Michelle Schlenther, Human Resources Director Deb Jett, Maintenance and Grounds Director Brad Busekrus, Chief of Police Greg Houdyshell and City Clerk Melody Rugh. Building Commissioner Jim Daly and Recreation Director Patrick Randolph were absent.

APPROVAL OF MINUTES

Alderman Cullom moved and Alderman Dreyer seconded the motion to approve the December 1, 2009 work session minutes on discussion of 12 hour shifts for the Police Department.

Dreyer: Yes Flake: Yes Cullom: Yes

Tallo: Yes Kendall: Yes Clark: Yes

AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

Alderman Cullom moved and Alderman Flake seconded the motion to approve the December 1, 2009 open and executive session minutes with the correction to the executive session minutes that was stated.

Dreyer: Yes Flake: Yes Cullom: Yes

Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

BUILDING BOARD APPOINTMENTS FOR A 2 YEAR TERM

Mayor Costello reappointed Melvin Seckfort, Gary Scott and Fred Flake for a 2 year term for the Building Board. Alderman Cullom moved and Alderman Tallo seconded to approve Mayor Costello’s reappointment of Melvin Seckfort, Gary Scott and Fred Flake for the Building Board for a 2 year term.

Dreyer: Yes Flake: Abstain Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 5 NAYES: 0 ABSENTIONS: 1 ABSENT: 0

The motion passed 5 to 0 with 1 abstention.

PLANNING AND ZONING COMMISSION APPOINTMENTS FOR A 4 YEAR TERM

Mayor Costello reappointed Rich Barton and appointed Keith Schwaab for a 4 year term for the Planning and Zoning Commission. Alderman Cullom moved and Alderman Flake seconded the motion to approve Mayor Costello’s reappointment of Rich Barton and appointment of Keith Schwaab for the Planning and Zoning Commission for a 4 year term.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

BOARD OF ADJUSTMENT APPOINTMENTS FOR A 5 YEAR TERM

Mayor Costello reappointed John Deutch and appointed Brandy Gagliano for a 5 year term on the Board of Adjustments. Alderman Tallo moved and Alderman Dreyer seconded the motion to approve Mayor Costello’s reappointment of John Deutch and appointment of Brandy Gagliano for the Board of Adjustment for a 5 year term.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

PARK BOARD APPOINTMENT FOR A 3 YEAR TERM

Mayor Costello reappointed Jon Brockfeld and Michael Twiehaus for a 3 year term for the Park Board. Alderman Cullom moved and Alderman Clark seconded the motion to approve Mayor Costello’s reappointment of Jon Brockfeld and Michael Twiehaus for the Park Board for a 3 year term.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

TOURISM AND VISITORS ADVISORY COMMISSION APPOINTMENT FOR A 3 YEAR TERM

Mayor Costello reappointed Jan Palitzsch and Tony Gagliano for a 3 year term for the Tourism and Visitors Advisory Commission. Alderman Kendall moved and Alderman Tallo seconded the motion to approve Mayor Costello’s reappointment of Jan Palitzsch and Tony Gagliano for the Tourism and Visitors Advisory Commission for a 3 year term.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

COCHRAN ENGINEERING – UPDATE ON BOOSTER STATION

Kurt Daniels from Cochran Engineering was present and explained to the Board that there was a

miscommunication between the engineer and Vandeventer who is building a component of the booster pump. The completion of the construction of the pump will be delayed until January 15 with an additional three to four days for delivery. Mayor Costello expressed the City's displeasure upon hearing this news and asked that Vandeventer investigate and report back to the City the date they were notified to proceed by the engineering firm.

TERRI THORN, DIRECTOR OF OPERATIONS/FINANCE OFFICER

Terri had nothing on the agenda.

Chris Graville discussed the letter sent by Kevin Harrison who attended the December municipal court and commented on how well it went.

ROB HAMLIN, PUBLIC WORKS DIRECTOR

Rob presented the October & November Public Works report and updated the Board on the sidewalk project on South Hwy 47. There is only 30 more feet to pour.

Rob presented a proposal from Ameren UE to install lights along North Market Street. The cost for Ameren to install the lights is \$4,819.83. There is \$5,000 remaining in capital for "street light improvements" that would be available to fund the project. Alderman Flake moved and Alderman Kendall seconded the motion to approve the installation of street lights along North Market Street.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes

AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

Rob updated the Board on the lights at the north and south end of the pedestrian bridge.

PATRICK RANDOLPH, RECREATION DIRECTOR

Patrick was absent due to illness. Terri discussed with the Board postponing the 2010 pool contract until the next meeting so Chris Graville can make some changes.

Terri presented the 2010 uniform proposal. Patrick Randolph is recommending that the City forgo bidding uniforms this year due to the issues with quality and performance of the recent low bidders. Hart's Sports submitted a price for 2010/2011 which is comparable to the prices obtained in 2009. Alderman Tallo moved and Alderman Cullom seconded the motion to approve Hart's Sports bid for uniforms for the 2010 youth sports season.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes

AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

JIM DALY, BUILDING COMMISSIONER

Jim was absent due to illness. There were no questions on the property maintenance report.

GREG HOUDYSHELL, CHIEF OF POLICE

Greg presented the monthly reports from the police department.

Chief Owenby from the Fire Department approached Chief Houdyshell asked if the Board and Mayor would support the Police Department participating in a back stoppers fund raiser of selling t-shirts. The shirts will have patches from all of the different Warren County emergency services on it. The Board supported the use of the patch and participation in the fund raiser.

MICHELLE SCHLENTHER, ECONOMIC DEVELOPMENT DIRECTOR

Michelle had nothing to report to the Board.

DEB JETT, HUMAN RESOURCES DIRECTOR

Deb presented the monthly report from the human resources department.

BRAD BUSEKRUS, MAINTENANCE AND GROUNDS DIRECTOR

Brad updated the Board on the projects his department has been working on.

BILLS TO ORDINANCE

BILL NO. 62-09 AN ORDINANCE AMENDING CHAPTER 605 RELATED TO THE PROCEDURE FOR THE CLASSIFICATION, REVOCATION, SUSPENSION AND PENALTIES FOR VIOLATIONS OF CHAPER 605 TITLED OCCUPATIONAL LICENSES.

Alderman Kendall moved and Alderman Tallo seconded the motion to introduce Bill No. 62-09. The motion carried and the City Clerk read the bill by title only. Alderman Flake moved and Alderman Dreyer seconded the motion to read Bill No. 62-09 for the second time and final passage. The motion was approved and the City Clerk read the bill by title only. Bill No. 62-09 passed becoming Ordinance No. 1881.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes

AYES: 6 NAYES: 0 ABSENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

Ordinance No. 1881 is on file at the office of the City Clerk.

EXECUTIVE SESSION

Alderman Cullom moved and Alderman Kendall seconded the motion to go into Executive Session for discussion of real estate, litigation and personnel.

Dreyer: Yes Flake: Yes Cullom: Yes
Tallo: Yes Kendall: Yes Clark: Yes

AYES: 6 NAYES: 0 ABSENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

ADJOURNMENT

Alderman Kendall moved and Alderman Cullom seconded the motion to adjourn the Regular Board of Aldermen meeting. The motion was approved and the Regular Board of Aldermen meeting was adjourned at approximately 8:20 p.m.

Greg Costello, Mayor

Melody Rugh, City Clerk