



**AGENDA**  
**WARRENTON BOARD OF ALDERMEN**  
**Tuesday, April 6, 2010**  
**7:30 P.M.**  
**Warrenton City Hall Chambers**  
**200 West Booneslick**

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Public notice is hereby given that a meeting of the Warrenton Board of Aldermen will be held at City Hall, 200 West Booneslick, Warrenton, Missouri, on Tuesday, **April 6, 2010** at 7:30 P.M. to consider and act upon the matters on the following agenda and such other matters as may be presented at the meeting and determined to be appropriate at that time.

1. Open meeting
2. Approval of work session minutes from March 9, 2010
3. Approval of Ways and Means Committee minutes from March 16, 2010
4. Approval of the Open and Executive Minutes from March 16, 2010
5. Hearing from the Public
6. Board of Aldermen Comments
7. Mayor's Report to the Board
  - a) Appointment of Greg Houdyshell to BRPC Hazard Mitigation Plan Committee
  - b) Moving Wall Plaque
8. Approval of annual liquor license for Warren Co. Fair Association
9. Terri Thorn, Director of Operations/Finance Officer
  - a) Accounts Payable
  - b) Tourism Commission Recommendations
  - c) Schedule Customer Appreciation Day
  - d) Resubdivision of Lot 1 Brune Business Park Escrow
10. Rob Hamlin, Public Works Director
  - a) Tub Grinder Quotes
  - b) Troy Street Water Main Equipment Quotes
  - c) Impact of use of cinders on streets
  - d) Street cleaning plan
  - e) Jaspering Lane Entrance to Treatment Plant
11. Greg Houdyshell, Chief of Police
  - a) Approval of Firearms Safety Policy
  - b) Approval for out of state travel for Lt. Wicks
12. Patrick Randolph, Recreation Director
  - a) Monthly Report
  - b) Food Vendor Quotes
  - c) Hiring of Seasonal Staff
13. Jim Daly, Building Commissioner
  - a) Building Report
14. Brad Busekrus, Maintenance and Grounds Director
  - a) Monthly report
  - b) Pool Painting bid
  - c) Grass Seed bid

- d) Hiring of Seasonal Staff
- 15. Michelle Schlenther, Economic Development Director
  - a) Amendment request to the Neighborhood Stabilization Program
- 16. Deb Jett, Human Resources Director
  - a) Monthly Report
- 17. Bills to Ordinance:
  - a) Bill No. 14-10 Ord. accepting the resubdivision of lot 1 of Brune Business Park located at Brune Parkway.
  - b) Bill No. 15-10 Ord. amending section 210.237 of the municipal code regarding loud or unusual noise disturbance.
  - c) Bill No. 16-10 Ord amending chapter 135 of the municipal code by the addition of a new subsection related to municipal court probation.
- 18. Executive Session – Litigation
- 19. Executive Session – Real Estate
- 20. Executive Session – Personnel
- 21. Adjournment

Copy of the above Bills will be available for public inspection prior to the meeting.

This meeting is open to the public.

Pursuant to Section 610.022 RSMo, the Board of Aldermen of the City of Warrenton, Missouri, subject to a motion duly made and adopted, may also close the public meeting and hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: 610.021(1) Legal Actions, Causes of Action, Litigation or Privileged Communications between the City’s representatives and its attorneys; 610.021(2) Leasing, purchasing or sale of real estate; 610.021(3) Hiring, firing, disciplining or promotion of an employee of a public governmental body or other matters as permitted by Chapter 610.

If you have any special needs as addressed by the ADA, please contact City Hall at 636 456-3535

Dated and posted this 2<sup>nd</sup> day of April, 2010

Melody Rugh, City Clerk

**Next regular meeting of the Warrenton Board of Aldermen  
April 20, 2010 at 7:30 p.m.**

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Mayor Greg Costello called the meeting to order at approximately 7:30 p.m. on April 6, 2010 at Warrenton City Hall, 200 West Booneslick. Present were Alderman Dreyer, Alderman Flake, Alderman Cullom, Alderman Tallo, Alderman Kendall, and Alderman Clark, Mayor Costello, and City Attorney Chris Graville.

Staff present: Director of Operations/Finance Officer Terri Thorn, Public Works Director Rob Hamlin, Economic Development Director Michelle Schlenther, Building Commissioner Jim Daly, Recreation Director Patrick Randolph, Maintenance and Grounds Director Brad Busekrus, Chief of Police Greg Houdyshell, Human Resources Director Deb Jett and City Clerk Melody Rugh.

**APPROVAL OF MINUTES**

Alderman Flake moved and Alderman Dreyer seconded the motion to approve the work session minutes from March 9, 2010 as submitted by the City Clerk.

Dreyer: Yes           Flake: Yes           Cullom: Abstain  
Tallo: Yes           Kendall: Yes       Clark: Abstain  
AYES: 4   NAYS: 0   ABSTENTIONS: 2   ABSENT: 0

The motion passed 4 to 0 with 2 abstentions.

Alderman Cullom moved and Alderman Tallo seconded the motion to approve the Ways and Means Committee session minutes from March 16, 2010 as submitted by the City Clerk.

Dreyer: Yes           Flake: Yes           Cullom: Yes  
Tallo: Yes           Kendall: Yes       Clark: Yes  
AYES: 6   NAYS: 0   ABSTENTIONS: 0   ABSENT: 0

The motion passed 6 to 0.

Alderman Cullom moved and Alderman Clark seconded the motion to approve the open and executive session minutes from March 16, 2010.

Dreyer: Yes           Flake: Yes           Cullom: Yes  
Tallo: Yes           Kendall: Yes       Clark: Yes  
AYES: 6   NAYS: 0   ABSTENTIONS: 0   ABSENT: 0

The motion passed 6 to 0.

**BOARD OF ALDERMAN COMMENTS**

Alderman Flake expressed his hope that everyone was able to get out to the polls and vote today. Also, only 60-65% of the forms that were mailed out for the Census have been returned to the government from city residents and he urged them to fill them out and get them sent back in as quickly as possible.

**MAYOR'S REPORT**

Mayor Costello appointed Chief Greg Houdyshell to the BRPC Hazard Mitigation Plan Committee. Alderman Tallo moved and Alderman Clark seconded the motion to approve Greg Houdyshell to the Booneslick Regional Planning Commission Hazard Mitigation Plan Committee.

Dreyer: Yes           Flake: Yes           Cullom: Yes  
Tallo: Yes           Kendall: Yes       Clark: Yes  
AYES: 6   NAYS: 0   ABSTENTIONS: 0   ABSENT: 0

The motion passed 6 to 0.

Mayor Costello presented the Moving Wall Plaque that the city received from the American Legion.

The Mayor attended a farewell banquet that was well attended for the Mayor of Troy, Charles Kemper. He has been Mayor for 24 years and is now retiring. Mayor Costello thanked Brad and his department for the hard work they have done in cleaning the streets. The Mayor has received several positive comments on how well the city looks.

Mayor Costello addressed comments he and several Aldermen have received regarding the fair parade route. The Mayor clarified that it was the decision of the Warren County Fair Board to change the

parade route. The city has nothing to do with that decision. The City had met with the Fair Board to clarify issues that arose from last years fair and at that time the Fair Board informed the city that they have decided to change the route for this year’s parade.

**APPROVAL OF LIQUOR LICENSE FOR WARREN COUNTY FAIR ASSOCIATION**

Alderman Kendall moved and Alderman Clark seconded the motion to approve the requested liquor license for the Warren County Fair Association.

Dreyer: Yes           Flake: Yes           Cullom: Yes

Tallo: Yes            Kendall: Yes        Clark: Yes

AYES: 6   NAYS: 0   ABSTENTIONS: 0   ABSENT: 0

The motion passed 6 to 0.

**TERRI THORN, DIRECTOR OF OPERATIONS/FINANCE OFFICER**

Terri Thorn presented the accounts payable list in the amount of \$125,195.20. Alderman Tallo moved and Alderman Cullom seconded to approve payment of bills as submitted by the Director of Operations/Finance Officer for the month of April.

Dreyer: Yes           Flake: Yes           Cullom: Yes

Tallo: Yes            Kendall: yes        Clark: Yes

AYES: 6   NAYES: 0   ABSENTIONS: 0   ABSENT: 0

The motion passed 6 to 0.

Terri Thorn presented the Tourism Commission Recommendations for approval. The budgeted requests were from the City of Warrenton for the following special events; Catch the Glow for \$18,000, carnival for \$2,600, auto fest for \$7,400 and reimbursement for event coordinator salary for \$17,575, for a total budgeted amount of \$45,575. Also there was a request for \$7,000 for construction of a permanent electrical source on Main Street for future events which was not a budgeted item but would replace the cost to rent generators for all future downtown events. Alderman Cullom moved and Alderman Tallo seconded to approve the recommendations of the Tourism Commission and those recommendations total \$52,575 for all the projects and events.

Dreyer: Yes           Flake: Yes           Cullom: Yes

Tallo: Yes            Kendall: Yes        Clark: Yes

AYES: 6   NAYES: 0   ABSENTIONS: 0   ABSENT: 0

The motion passed 6 to 0.

Terri discussed changing the date for the annual customer appreciation day from April this year to September 11 due to the rainy weather. Everyone agreed with the date change.

Chief Houdyshell discussed a request that he received in regards to the Warrenton Police Department participating in the Warren County law enforcement torch run for the Special Olympics on May 25. Chief Houdyshell requested support from the Board of Aldermen to move forward with planning for this event. Alderman Kendall moved and Alderman Clark seconded the motion to offer our support for the Special Olympics project that Chief Houdyshell is proposing.

Dreyer: Yes           Flake: Yes           Cullom: Yes

Tallo: Yes            Kendall: Yes        Clark: Yes

AYES: 6   NAYES: 0   ABSENTIONS: 0   ABSENT: 0

The motion passed 6 to 0.

Terri informed the Board that the city has received the Letter of Credit today from Steve Giancola for the sidewalks for the re-subdivision of Lot 1 Brune Business Park. The ordinance is on tonight's agenda for approval.

Terri Thorn spoke with Mike Owenby from the Fire District in regards to a potential date for the annual joint work session. They suggested April 27 at 6:30 p.m. here at City Hall. The Board agreed with this date.

Terri Thorn discussed a request she received from Nathan Briggs from MoDot in regards to moving our city limit sign. They requested that the relocation of the city limit signs going west be postponed until the City reaches the desired limits due to the high cost involved with the relocation. The cost is \$15,000 to relocate the permanent sign and \$5,000 for a temporary relocation. The Board intends to keep moving west and due to the high cost for the relocation of the sign, agreed to the postponement until the city has reached the desired city limit on the west.

**ROB HAMLIN, PUBLIC WORKS DIRECTOR**

Rob presented the tub grinder quotes for approval. Alderman Cullom moved and Alderman Flake seconded the motion to approve the recommendation of the Public Works Director and award the tub grinding of debris to Braik Brothers out of Columbia, MO in the amount of the low bid of \$1,600.

Dreyer: Yes            Flake: Yes            Cullom: Yes

Tallo: Yes            Kendall: Yes            Clark: Yes

AYES: 6 NAYES: 0 ABSENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

The next item Rob presented was the equipment quotes for the water main on Troy St. Alderman Tallo moved and Alderman Dreyer seconded the motion to approve the recommendation of the Public Works Director and purchase water main equipment from HD Supply and Waterworks, LTD for \$4,377.91 which was the low bid for the Troy Street project.

Dreyer: Yes            Flake: Yes            Cullom: Yes

Tallo: Yes            Kendall: Yes            Clark: Yes

AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

Rob presented information to the Board of Aldermen from the National Cooperative Highway Research Program in regards to the use of cinders during snow removal.

Rob gave an update to the Board on street cleaning of the cinders. The project should be complete by the end of the week.

Rob discussed Jaspering Lane as another entrance to the Treatment Plant in the case of impass on Willow Road or for other City purposes. Alan, Philip and Vicki Jaspering were present for this discussion. They were concerned with traffic from the sports complex using Jaspering Lane as another exit if everyone could see that there was a road present. Rob suggested putting up signage that states the road is closed and possibly installing a turn-around before reaching the houses. Mayor Costello suggested that Alan, Phil and Vicki Jaspering have a meeting with the City Attorney, Director of Operations and Public Works Director to suggest some ideas and bring a recommendation back to the Board of Aldermen.

**GREG HOUDYSHELL, CHIEF OF POLICE**

Greg presented the firearms safety policy for the Boards approval. Alderman Tallo moved and Alderman Cullom seconded the motion to approve the recommended Firearms policy as submitted by our Chief of Police.

Dreyer: Yes           Flake: Yes           Cullom: Yes  
Tallo: Yes            Kendall: Yes        Clark: Yes  
AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

Chief Houdyshell presented a request for approval to send Lt. Wicks for out of state training. The training will be a week long, all expenses paid, and training is provided by the DEA at Quantico, Virginia. Alderman Cullom moved and Alderman Flake seconded the motion to approve the out of state travel for Lt. Wicks.

Dreyer: Yes           Flake: Yes           Cullom: Yes  
Tallo: Yes            Kendall: Yes        Clark: Yes  
AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

**PATRICK RANDOLPH, RECREATION DIRECTOR**

Patrick updated the Board with his monthly report.

Patrick presented the concession food items quotes for the Boards approval. Alderman Cullom moved and Alderman Kendall seconded the motion to approve the recommendation of the Recreation Director for the food vendor quotes.

Dreyer: Yes           Flake: Yes           Cullom: Yes  
Tallo: Yes            Kendall: Yes        Clark: Yes  
AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

Patrick presented a list of seasonal staff for the recreation department for hire for the 2010 season. Alderman Cullom moved and Alderman Dreyer seconded the motion to hire the recommended seasonal staff as submitted by Patrick Randolph, Recreation Director, which consisted of 3 field managers at \$10.00 an hour, 1 concessions employee at \$7.45 an hour and 4 level B umpires at \$15 in the field, \$20 behind home plate per game and \$7.45 an hour when working positions other than umpiring any games.

Dreyer: Yes           Flake: Yes           Cullom: Yes  
Tallo: Yes            Kendall: Yes        Clark: Yes  
AYES: 6 NAYES: 0 ABSENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

**JIM DALY, BUILDING COMMISSIONER**

Jim updated the Board with the March monthly permits report.

Jim had a request from a contractor to lower the permit fees. Jim presented information to the Board that shows permit fees had a minimal decrease as per ICC Building Evaluation Data. Mayor Costello requested what the permit cost would be for a \$140,000 dollar home. Jim will bring numbers back for

the next meeting.

**BRAD BUSEKRUS, MAINTENANCE AND GROUNDS DIRECTOR**

Brad updated the Board with his March monthly report.

Brad presented the pool surface preparation and painting bid. Alderman Tallo moved and Alderman Cullom seconded the motion to approve the recommendation of the Grounds and Maintenance Director and award the low bid for pool surface preparation and painting to Hannibal Industrial Paining, Inc. in the amount of \$32,000.

Dreyer: Yes           Flake: Yes           Cullom: Yes  
Tallo: Yes            Kendall: Yes         Clark: Yes  
AYES: 6   NAYS: 0   ABSTENTIONS: 0   ABSENT: 0

The motion passed 6 to 0.

Brad presented the seed bid. Alderman Kendall moved and Alderman Dreyer seconded the motion to approve the recommendation of the Grounds and Maintenance Director for the purchase of seed from MFA Agri Services at the low bid of \$5,238.

Dreyer: Yes           Flake: Yes           Cullom: Yes  
Tallo: Yes            Kendall: Yes         Clark: Yes  
AYES: 6   NAYS: 0   ABSTENTIONS: 0   ABSENT: 0

The motion passed 6 to 0.

Brad presented a list of seasonal staff for hire. Alderman Cullom moved and Alderman Kendall seconded the motion to approve the recommendation of the Maintenance and Grounds Director and authorize the hiring of three seasonal staff, Shannon Whittemore, Larry Barton and Danny Raterman at \$10 an hour for the period from April through October.

Dreyer: Yes           Flake: Yes           Cullom: Yes  
Tallo: Yes            Kendall: Yes         Clark: Yes  
AYES: 6   NAYES: 0   ABSENTIONS: 0   ABSENT: 0

The motion passed 6 to 0.

Brad thanked Rob’s department for their help in fixing the broken water line at the cemetery.

**MICHELLE SCHLENTHER, ECONOMIC DEVELOPMENT DIRECTOR**

Michelle presented the amendment to the NSP grant eligibility area. Alderman Kendall moved and Alderman Cullom seconded the motion to authorize the signature of the Mayor to amend the Neighborhood Stabilization Grant to include the area and properties north of Interstate 70 in Warrenton, MO.

Dreyer: Yes           Flake: Yes           Cullom: Yes  
Tallo: Yes            Kendall: Yes         Clark: Yes  
AYES: 6   NAYES: 0   ABSENTIONS: 0   ABSENT: 0

The motion passed 6 to 0.

**DEB JET, HUMAN RESOURCES DIRECTOR**

Deb updated the Board with her March monthly report.

**BILLS TO ORDINANCE**

**BILL NO. 14-10 AN ORDINANCE ACCEPTING THE RESUBDIVISION OF LOT 1 OF BRUNE BUSINESS PARK LOCATED AT BRUNE PARKWAY.**

Alderman Kendall moved and Alderman Dreyer seconded the motion to introduce Bill No. 14-10. The motion carried and the City Clerk read the bill by title only. Alderman Flake moved and Alderman Cullom seconded the motion to read Bill No. 14-10 for the second time and final passage. The motion was approved and the City Clerk read the bill by title only. Bill No. 14-10 passed becoming Ordinance No. 1895.

Dreyer: Yes                      Flake: Yes                      Cullom: Yes

Tallo: Yes                      Kendall: Yes                      Clark: Yes

AYES: 6    NAYS: 0    ABSTENTIONS: 0    ABSENT: 0

The motion passed 6 to 0.

**Ordinance No. 1895 is on file at the office of the City Clerk.**

**BILL NO. 15-10 AN ORDINANCE AMENDING SECTION 210.237 OF THE MUNICIPAL CODE OF THE CITY OF WARRENTON, MISSOURI, REGARDING LOUD OR UNUSUAL NOISE DISTURBANCE.**

Alderman Tallo moved and Alderman Kendall seconded the motion to introduce Bill No. 15-10. The motion carried and the City Clerk read the bill by title only. Alderman Flake moved and Alderman Dreyer seconded the motion to read Bill No. 15-10 for the second time and final passage. The motion was approved and the City Clerk read the bill by title only. Bill No. 15-10 passed becoming Ordinance No. 1896.

Dreyer: Yes                      Flake: Yes                      Cullom: Yes

Tallo: Yes                      Kendall: Yes                      Clark: Yes

AYES: 6    NAYS: 0    ABSTENTIONS: 0    ABSENT: 0

The motion passed 6 to 0.

**Ordinance No. 1896 is on file at the office of the City Clerk.**

**BILL NO. 16-10 AN ORDINANCE AMENDING CHAPTER 135 OF THE MUNICIPAL CODE OF THE CITY OF WARRENTON BY THE ADDITION OF A NEW SUBSECTION RELATED TO MUNICIPAL COURT PROBATION.**

Alderman Dreyer moved and Alderman Cullom seconded the motion to introduce Bill No. 16-10. The motion carried and the City Clerk read the bill by title only. Alderman Flake moved and Alderman Dreyer seconded the motion to read Bill No. 16-10 for the second time and final passage. The motion was approved and the City Clerk read the bill by title only. Bill No. 16-10 passed becoming Ordinance No. 1897.

Dreyer: Yes                      Flake: Yes                      Cullom: Yes

Tallo: Yes                      Kendall: Yes                      Clark: Yes

AYES: 6    NAYS: 0    ABSTENTIONS: 0    ABSENT: 0

The motion passed 6 to 0.

**Ordinance No. 1897 is on file at the office of the City Clerk.**

Mayor Costello informed everyone that there is a new recycling center opening at 24448 South Highway 47, Warrenton, MO.

**EXECUTIVE SESSION**

Alderman Cullom moved and Alderman Dreyer seconded the motion to go into Executive Session for discussion of litigation and personnel.

Dreyer: Yes            Flake: Yes            Cullom: Yes  
Tallo: Yes            Kendall: Yes           Clark: Yes  
AYES: 6   NAYES: 0   ABSECTIONS: 0   ABSENT: 0  
The motion passed 6 to 0.

**ADJOURNMENT**

Alderman Tallo moved and Alderman Cullom seconded the motion to adjourn the Regular Board of Aldermen meeting. The motion was approved and the Regular Board of Aldermen meeting was adjourned at approximately 9:05 p.m.

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Greg Costello, Mayor

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Melody Rugh, City Clerk