



AGENDA
WARRENTON BOARD OF ALDERMEN
Tuesday, April 20, 2010
7:30 P.M.
Warrenton City Hall Chambers
200 West Booneslick

Public notice is hereby given that a meeting of the Warrenton Board of Aldermen will be held at City Hall, 200 West Booneslick, Warrenton, Missouri, on Tuesday, **April 20, 2010** at 7:30 P.M. to consider and act upon the matters on the following agenda and such other matters as may be presented at the meeting and determined to be appropriate at that time.

1. Open meeting
2. Approval of the Open and Executive Minutes from April 6, 2010
3. Hearing from the Public
4. Certification of Election Results
5. Presentation of Plaques to Alderman Cullom and Alderman Dreyer
6. Oath of Office for Newly Elected Officials
7. Election of Board President
8. Board of Aldermen Comments
9. Mayor's Report to the Board
10. Request for contract renewal for Agape Ministries – Kathy Purcell
11. Request for contract renewal for Turning Point and authorization for Mayor Costello to sign the pass-through Emergency Shelter Grants Program document – Joyce Karrenbrock
12. Approval of Retail Liquor by the Drink – Picnic License for Warren Co. Fair Association; for Demolition Derby on May 8th.
13. Approval of Restaurant Bar Liquor License including Sunday for Mad Dog's Sportsman's Bar LLC; located at 108 E. Booneslick.
14. Complaint and revision of City Code – Thomas Breuer
15. Terri Thorn, Director of Operations/Finance Officer
 - a) Renewal of Contract for Videographer John Marino
 - b) Renewal of Contract for City Office Cleaning
 - c) Change in recycling pickup day to Friday
 - d) Local Government Week May 2 – 8th
16. Rob Hamlin, Public Works Director
 - a) Well house #8 air conditioner purchase approval
 - b) Hiring of seasonal staff
17. Patrick Randolph, Recreation Director
 - a) Pool Chemical Quotes
18. Greg Houdyshell, Chief of Police
 - a) Monthly report
 - b) 12 hour shift review
19. Jim Daly, Building Commissioner
 - a) Property maintenance report
 - b) Example of building permit cost
20. Brad Busekrus, Maintenance and Grounds Director

- a) Discuss downtown trees
- b) Schedule a work session for cemetery
- c) Approval for Spector Lake Walking Trail Project
- 21. Michelle Schlenther, Economic Development Director
 - a) Approval for Neighborhood Stabilization Program – Amendment #1
- 22. Deb Jett, Human Resources Director
- 23. Executive Session – Litigation
- 24. Executive Session – Real Estate
- 25. Executive Session – Personnel
- 26. Adjournment

This meeting is open to the public.

Pursuant to Section 610.022 RSMo, the Board of Aldermen of the City of Warrenton, Missouri, subject to a motion duly made and adopted, may also close the public meeting and hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: 610.021(1) Legal Actions, Causes of Action, Litigation or Privileged Communications between the City’s representatives and its attorneys; 610.021(2) Leasing, purchasing or sale of real estate; 610.021(3) Hiring, firing, disciplining or promotion of an employee of a public governmental body or other matters as permitted by Chapter 610.

If you have any special needs as addressed by the ADA, please contact City Hall at 636 456-3535

Dated and posted this 16th day of April, 2010

Melody Rugh, City Clerk

**Next regular meeting of the Warrenton Board of Aldermen
May 4, 2010 at 7:30 p.m.**

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Mayor Greg Costello called the meeting to order at approximately 7:30 p.m. on April 20, 2010 at Warrenton City Hall, 200 West Booneslick. Present were Alderman Dreyer, Alderman Flake, Alderman Tallo, Alderman Kendall, and Alderman Clark, Mayor Costello, and City Attorney Chris Graville. Alderman Cullom was absent.

Staff present: Director of Operations/Finance Officer Terri Thorn, Public Works Director Rob Hamlin, Economic Development Director Michelle Schlenther, Building Commissioner Jim Daly, Recreation Director Patrick Randolph, Maintenance and Grounds Director Brad Busekrus, Chief of Police Greg Houdyshell, Human Resources Director Deb Jett and City Clerk Melody Rugh.

APPROVAL OF MINUTES

Alderman Tallo moved and Alderman Flake seconded the motion to approve the open and executive session minutes from April 6, 2010 as submitted by the City Clerk.

Dreyer: Yes	Flake: Yes	Cullom: Absent
Tallo: Yes	Kendall: Yes	Clark: Yes
AYES: 5 NAYS: 0 ABSTENTIONS: 0 ABSENT: 1		

The motion passed 5 to 0 with 1 absent.

PUBLIC COMMENTS

Stan Shelton expressed his concern that the Social Media Web Sites policy the city passed in February would be a violation of the employee’s first amendment rights. Chris Graville and Deb Jett worked together to ensure that no employee rights of any kind were violated.

CERTIFICATION OF ELECTION RESULTS

City Clerk Melody Rugh read the election results from the County Clerk’s Office for the April 6, 2010.

<u>Mayor</u>	<u>Votes Received</u>
Greg Costello	397
 <u>Alderman Ward One</u>	 <u>Votes Received</u>
Jerry Cullom	89
Dan Dieckmann	214
 <u>Alderman Ward Two</u>	 <u>Votes Received</u>
Fred Flake	72
Wayne Smith	42
 <u>Alderman Ward Three</u>	 <u>Votes Received</u>
Donald Broering	76
Jim Dreyer (write-in)	56
 <u>Proposition</u>	 <u>Votes Received</u>
Annexation 600 west of	394 – yes
The current city limits	104 - no

Certified on April 8th, 2010

Barbara Daly, Warren County Clerk

PRESENTATION OF PLAQUES TO ALDERMAN CULLOM AND ALDERMAN DREYER

Mayor Costello thanked Alderman Dreyer for serving the City of Warrenton, and presented him with a plaque. Alderman Cullom was absent.

OATH OF OFFICE FOR NEWLY ELECTED OFFICIALS

The next item on the agenda was the Oath of Office for the newly elected officials. Greg Costello, Donald Broering, Fred Flake and Dan Dieckmann qualified for their respective offices by taking and subscribing to the Oath of Office as required by State Statute and City Ordinance before the City Clerk and each thereupon assumed their duties for the ensuing term as elected. The newly elected Mayor and Board of Aldermen were seated.

ELECTION OF BOARD PRESIDENT

Alderman Clark nominated Alderman Phil Tallo as Board President. Alderman Kendall made a motion to close nominations and elect Phil Tallo as Board President by acclamation, seconded by Alderman Dieckmann. Vote on motion:

Broering: Yes Flake: Yes Dieckmann: Yes
Tallo: Abstain Kendall: Yes Clark: Yes
AYES: 5 NAYS: 0 ABSTENTIONS: 1 ABSENT: 0
The motion passed 5 to 0 with 1 abstention.

BOARD OF ALDERMEN COMMENTS

There were none.

MAYOR’S REPORT

Mayor Costello attended the lawn and garden show last Saturday and Sunday. The event was well attended.

REQUEST FOR CONTRACT RENEWAL FOR AGAPE MINISTRIES – KATHY PURCELL

Kathy Purcell requested the renewal of the service contract for Agape Ministries for Warren County in the amount of \$14,000. This amount is the same as last year. Mayor Costello explained that the city was currently working on next year’s budget and would take her request into consideration. Alderman Clark requested the amount that Warren County contributed to Agape. Kathy Purcell explained that the County does not contract with Agape.

REQUEST FOR CONTRACT RENEWAL FOR TURNING POINT AND AUTHORIZATION FOR MAYOR COSTELLO TO SIGN THE PASS-THROUGH EMERGENCY SHELTER GRANT PROGRAM DOCUMENTS – JOYCE KARRENBROCK

Joyce Karrenbrock requested the renewal of the service contract of \$12,000 and an increase of \$2,000 for Turning Point. Mayor Costello explained that the city was currently working on next year’s budget and would take her request into consideration.

Alderman Tallo moved and Alderman Kendall seconded the motion for the Mayor to sign a pass-through emergency shelter grant request for Turning Point.

Broering: Yes Flake: Yes Dieckmann: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

Alderman Clark requested the amount that Warren County contributed to Turning Point. The only funds they receive are through the marriage and dissolution fund.

APPROVAL OF PICNIC LIQUOR LICENSE FOR WARREN COUNTY FAIR ASSOCIATION FOR DEMOLITION DERBY ON MAY 8TH

Alderman Clark moved and Alderman Kendall seconded the motion to approve the liquor license for a retail liquor license by the drink for the Warren County Fair Association demolition derby May 8th.

Broering: Yes Flake: Yes Dieckmann: Yes
Tallo: Yes Kendall: Yes Clark: Yes
AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

APPROVAL OF RESTAURANT BAR LIQUOR LICENSE INCLUDING SUNDAY FOR MAD DOG’S SPORTSMAN’S BAR LLC; LOCATED AT 108 E BOONESLICK

Alderman Clark moved and Alderman Broering seconded the motion to approve the restaurant bar liquor license including Sunday for Mad Dog’s Sportsman’s LLC located at 108 E Booneslick.

Broering: Yes Flake: Yes Dieckmann: Yes

Tallo: Yes Kendall: Yes Clark: Yes

AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

COMPLAINT AND REVISION OF CITY CODE – THOMAS BREUER

Mr. Breuer received a ten day notice of violation to remove all discarded and trash items from the rear yard. Mr Breuer’s complaint was the city’s code definition for trash was very broad. The items in his yard are for projects he works on and does not consider it unwanted or discarded. After discussion the Board agreed that the code is for the welfare of the residents and after viewing the pictures of Mr. Breuer’s yard agreed they were not going to change the code.

TERRI THORN, DIRECTOR OF OPERATIONS/FINANCE OFFICER

Terri Thorn presented the renewal for the contract for the videographer John Marino. Alderman Tallo moved and Alderman Flake seconded the motion to renew our contract with videographer John Marino from June 1, 2010 to May 30, 2011.

Broering: Yes Flake: Yes Dieckmann: Yes

Tallo: Yes Kendall: Yes Clark: Yes

AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

Terri Thorn presented the renewal for the contract for the City office cleaning from Crystalline Cleaning Company, Inc. which reflected the same rates as the current year. Alderman Kendall moved and Alderman Clark seconded the motion to renew the contract for city office cleaning with Crystalline Cleaning Company as submitted by our Director of Operations/Finance Officer.

Broering: Yes Flake: Yes Dieckmann: Yes

Tallo: Yes Kendall: Yes Clark: Yes

AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

Terri met with Mr. Wilson from Wilson Waste. He informed Terri that there will be a change in the day that recycling is pickup up from Wednesday to Friday. The change will take place the first week of May.

Terri asked how the Board would like to celebrate Local Government Week the week of May 2nd – 8th and suggested an open house with refreshments for the public and a hot dog luncheon for staff. The Board agreed with the recommendations and selected the date of Tuesday, May 4, from 8 – 10 a.m. for the open house.

ROB HAMLIN, PUBLIC WORKS DIRECTOR

Rob presented quotes for the air conditioner for well #8. The Board postponed this item pending their request for additional information on the air conditioners and their energy efficient rating.

Rob requested to hire Jared Schnelting as seasonal staff. Alderman Kendall moved and Alderman

Broering seconded the motion to authorize hiring Jared Schnelting at \$10 an hour part time from April through October 2010 seasonal help.

Broering: Yes Flake: Yes Dieckmann: Yes

Tallo: Yes Kendall: Yes Clark: Yes

AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

Rob informed the Board that the developer is working on infrastructure at the Meadows of Walnut Hollow and the visibility at the entrance of the subdivision has been improved.

Mayor Costello inquired about the sidewalks along Veterans Memorial Parkway. Rob has submitted plans for the sidewalks to MoDot and is awaiting written approval. This project is scheduled to be completed in next year's budget.

PATRICK RANDOLPH, RECREATION DIRECTOR

Patrick presented the pool chemicals quotes for the Boards approval. Alderman Tallo moved and Alderman Dieckmann seconded the motion to approve the recommendation of the Recreation Director for the purchase of pool chemicals from Westport Pools in the amount of \$2,536.44 which is the low bid.

Broering: Yes Flake: Yes Dieckmann: Yes

Tallo: Yes Kendall: Yes Clark: Yes

AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

Patrick informed the Board that youth softball/t-ball, baseball season is in full swing.

GREG HOUDYSHELL, CHIEF OF POLICE

Chief Houdyshell presented his monthly report to the Board for their review.

Chief Houdyshell presented an analysis of 8 hour shift vs. 12 hour shifts. Alderman Tallo moved and Alderman Broering seconded the motion to continue with the 12 hour shifts in the Police Department and to make that the City's permanent policy.

Broering: Yes Flake: Yes Dieckmann: Yes

Tallo: Yes Kendall: Yes Clark: Yes

AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

JIM DALY, BUILDING COMMISSIONER

Jim updated the Board with the March property maintenance report.

Jim presented a permit fee for a house approximately \$140,000 in construction costs. The difference was less than \$10 for a permit fee based on last year's permit numbers and this year's permit numbers based on the ICC Building Evaluation Data.

BRAD BUSEKRUS, MAINTENANCE AND GROUNDS DIRECTOR

Brad discussed the direction the Board would like to take with the trees along Main Street. Brad spoke

to the business owners along Main Street who said they enjoyed them and would like to see the trees that died be replaced. The Board agreed and requested Brad look into different options for trees and a soil test.

Brad requested a work session with the Cemetery Committee. Mayor Costello will make the appointments at the next meeting and asked if the work session could be scheduled after that.

Brad requested approval for the walking trail project at Spector Lake. The amount approved by the Park Board was \$13,309. However, the project was estimated over a year ago and prices have gone up. Brad will go back to the Park Board to request the additional funds needed to complete the project. Alderman Tallo moved and Alderman Dieckmann seconded the motion to approve the Spector Lake walking trail project \$13,309 as recommendation by the Park Board.

Broering: Yes Flake: Yes Dieckmann: Yes

Tallo: Yes Kendall: Yes Clark: Yes

AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

Brad updated the Board on the progress with the electric improvements on Main Street.

MICHELLE SCHLENTHER, ECONOMIC DEVELOPMENT DIRECTOR

Michelle informed the Board that the City received approval for the Neighborhood Stabilization Program amendment one so the city will be able to look at houses north of Interstate 70 for possible grant funding.

Also, the generator at Kodiak Ridge lift station is in and is up and running.

DEB JET, HUMAN RESOURCES DIRECTOR

Deb had nothing to report.

EXECUTIVE SESSION

Alderman Kendall moved and Alderman Tallo seconded the motion to go into Executive Session for discussion of real estate, litigation, and personnel.

Broering: Yes Flake: Yes Dieckmann: Yes

Tallo: Yes Kendall: Yes Clark: Yes

AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

The motion passed 6 to 0.

ADJOURNMENT

Alderman Tallo moved and Alderman Kendall seconded the motion to adjourn the Regular Board of Aldermen meeting. The motion was approved and the Regular Board of Aldermen meeting was adjourned at approximately 9:30 p.m.

Greg Costello, Mayor

Melody Rugh, City Clerk

