



200 West Booneslick

Warrenton, MO 63383

Phone: 636-456-3535 Fax: 636-456-1336

[www.warrenton-mo.org](http://www.warrenton-mo.org)

**Application for Parades, Processions and Open-Air Public Meetings**

(Section 210.680 of the Warrenton City Code)

Name of Person/Persons in control of Parade, Procession or Open-Air Public Meeting: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip Code: \_\_\_\_\_

Check One:

Parade                      Procession                      Open-Air Meeting

Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

If this is a meeting, provide the name and address of meeting location: \_\_\_\_\_

Will the Parade travel through the City of Truesdale? Yes  No

List Affected Parties Consulted: \_\_\_\_\_

Concerns Identified: \_\_\_\_\_

Purpose of Parade, Procession, or Meeting: \_\_\_\_\_

List the names of the street(s) to be closed to vehicular traffic and the times of the closure for each:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

In addition, please provide a map of the parade route.

**THE CLOSING OF A STREET WILL REQUIRE APPROVAL OF THE BOARD OF ALDERMEN.**

IT IS EXPECTED THAT VEHICLES BEING DRIVEN IN THE PARADE SHALL BE OPERATED IN A SAFE MANNER. VEHICLES THAT ARE BEING OPERATED IN A CARELESS AND IMPRUDENT MANNER WILL BE REMOVED FROM THE PARADE ROUTE AND THE OPERATOR OF SUCH A VEHICLE MAY BE TICKETED.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICIAL OFFICE USE ONLY**

	Signature	Date
Date of Receipt of Application and Deposit of \$500.00	_____	_____
Request to close street before Board of Aldermen on (date)	_____ Approval _____	Denial _____
Date of Approval or Denial by the Chief of Police	_____	_____
Inspection and approval of area following event	_____	_____
Authorization to refund deposit or balance minus costs of clean-up	_____	_____
Finance Department Issues Refund of \$ _____	_____	_____

**The Chief of Police of the City of Warrenton  
hereby issues a permit for**

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**to hold a (parade, procession, open-air public meeting) on**

Date: \_\_\_\_\_ Time: \_\_\_\_\_

**subject to the rules and regulations as set out in  
Section 210.680 of the Warrenton City Code.**

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\_\_\_\_\_  
**Chief of Police**

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\_\_\_\_\_  
**Date**

**SECTION 210.680: PARADES, PROCESSIONS, AND OPEN-AIR PUBLIC MEETINGS**

- A. *Permit Required When Held on Street or Public Way in Congested District.* It shall be unlawful for any person or persons to hold any open-air public meeting, parade or procession, except a funeral procession, upon any street or public way in the congested district of the City until a permit in writing therefor shall first be obtained from the Chief of Police or from the Board of Aldermen, as provided in this Section. Application in writing shall be made therefor by the person or persons in charge or control thereof by the person or persons for a parade or procession. Such application shall set forth the route along which such parade or procession is to proceed, the time of starting and the purpose thereof. In case of an open-air meeting, such application shall specify the place at which it is desired to hold such meeting, the purpose thereof, the time at which it is to be held and the probable duration thereof. Upon the filing of such application the Chief of Police shall investigate as to the truth of the statements made therein concerning the object and purpose thereof, and if he/she shall find that such parade, procession or open-air meeting is not to be held for any unlawful purpose and will not in any manner tend to a breach of the peace or unnecessarily interfere with the public use of the streets or ways of the City or the peace or quiet of the inhabitants thereof, he/she shall issue such permit to the person or persons making application therefor, without fee or charge. In the event such application for a permit is denied by the Chief of Police, then the applicant or applicants therefor may appeal to the Board of Aldermen for such permit, and such appeal shall be heard and determined within a reasonable time thereafter, and the decision of the Board of Aldermen thereon shall be final. Any person violating any of the provisions of this Section shall be deemed guilty of a misdemeanor.
- B. *Deposit Required.* All applications for permits herein shall be accompanied by a deposit of \$500.00 which shall be returned when the street or public right-of-way is deemed cleared of debris by the Director of Public Works or his designee. If street or public right-of-way is not cleaned within a reasonable time the Director of Public Works may conduct the necessary clean-up of debris and deduct the cost of same from the deposit and the balance, if any, shall be paid to the applicant.
- C. *Public Meetings Blocking Sidewalk or Interfering with Traffic.* Any person holding any public meeting upon any sidewalk, street or public place, which threatens to block the sidewalk or impede travel thereon, or interfere unnecessarily with traffic upon such sidewalk, street or public alley shall be subject to the orders of the Chief of Police. Any person violating any of the provisions of this Section shall be deemed guilty of a misdemeanor.
- D. *Prohibition of throwing candy or any other object(s).* In the interest of safety persons participating in any parade shall not throw candy or any object(s). Candy or any other object(s) shall not be handed out from vehicles, floats, and trailers. Persons participating in any parade who are handing out candy or any other object(s) shall place said objects directly into the viewing public's hands. Persons handing out object(s) should walk as close to the curb as practical so as not to encourage the viewing public to enter the parade route.