



City of Warrenton
200 West Booneslick
Warrenton, MO 63383
Phone: 636-456-3535 Fax: 636-456-1336
www.warrenton-mo.org

Application for Site Plan Approval Section 405.390
Administrative Site Plan Review

Date: _____

Project# : SP _____

Applicant Information

Owner Information

Name _____

Address _____

Phone _____

Email _____

Owner Signature: _____

Site Information:

Address: _____

Proposed Use: _____

Project Name: _____

Prior Use: _____

Current Zoning: _____

Required Documentation:

This application is required by City Zoning Regulation Section 405.390 SITE PLAN APPROVAL and is not considered accepted until a "site plan" and all required documentation is submitted and required fees paid.

The "Administrative Site Plan Checklist" is provided to serve as a guide in generating a Site Plan.

Applicant Signature* _____

Date _____

Print Applicant Name _____

* Person with financial, contractual, or proprietary interest

FOR CITY USE ONLY

Application accepted by: _____

Date: _____

Administrative Site Plan Approval Process

Section 405.390

This information is to be used as a guide and is not intended to amend or supersede any corresponding City, State, or Federal Ordinances/Laws. Additional information may be required by the City to properly process the applicant's request.

Required for and all proposed developments, improvements and "Change of Use" in all zones.

Application may be filed by any person with a financial, contractual or proprietary interest in the property to be developed according to the submitted plan.

The following steps are required in the approval process:

- 1. Applicant submission of completed application and required documentation, \$125.00 Filing Fee and \$100.00 Plan Review Fee.**

Administrative Site Plan Checklist

Project Name: _____ **Project #:** SP _____

Applicant's Name: _____

Filing Fee: \$125

Plan Review Fee: \$100

The following may be required on the site plan, where applicable:

<u>Needed</u>	<u>Received</u>	
<input type="checkbox"/>	<input type="checkbox"/>	Legal description and survey of proposed site
<input type="checkbox"/>	<input type="checkbox"/>	Location of site: _____, Proposed Use: _____, Present Zoning: _____,
<input type="checkbox"/>	<input type="checkbox"/>	Location and size of building/improvements on the site
<input type="checkbox"/>	<input type="checkbox"/>	Height, Number of stories, and form (architectural elevations) of proposed structures
<input type="checkbox"/>	<input type="checkbox"/>	Dimensions and area of lot/site
<input type="checkbox"/>	<input type="checkbox"/>	Ratio of floor area to site area
<input type="checkbox"/>	<input type="checkbox"/>	Location, description, and periods of illumination of all exterior lighting, including signage
<input type="checkbox"/>	<input type="checkbox"/>	Location of existing trees (over 6" caliper for deciduous, 6' height for evergreens) Indicate which trees will be removed and which will remain
<input type="checkbox"/>	<input type="checkbox"/>	Landscape Plan including improvements such as: walls, fences, walkways, and irrigation systems
<input type="checkbox"/>	<input type="checkbox"/>	Location and general design and width of: driveways, curb cuts, and sidewalks
<input type="checkbox"/>	<input type="checkbox"/>	Existing and proposed site grades at a minimum of two (2) feet contour intervals
<input type="checkbox"/>	<input type="checkbox"/>	Analysis of potential erosion and storm water runoff. Storm Water Management Plan
<input type="checkbox"/>	<input type="checkbox"/>	Location, area, and number of existing/proposed parking spaces
<input type="checkbox"/>	<input type="checkbox"/>	General use and development of the site, including: open spaces, plazas, landscaping, and buffering from adjacent activities or uses
<input type="checkbox"/>	<input type="checkbox"/>	Existing and proposed on-site utilities including: storm water collection and detention, sanitary sewers, gas, electricity, telephone, cable or substations
<input type="checkbox"/>	<input type="checkbox"/>	Location and identification of any other proposed facilities or site improvements
<input type="checkbox"/>	<input type="checkbox"/>	Location and size of proposed signage with a color rendering of sign content
<input type="checkbox"/>	<input type="checkbox"/>	Documentation reflecting contact with Warrenton Fire Protection District Contact: Mike Owenby, Fire Chief Office: 636-456-8935 Email: wfpd1400@warrentonfire.org 606 Fairgrounds Road Warrenton, MO 63383