**CITY OF WARRENTON**
200 West Booneslick
Warrenton, MO 63383
Phone: (636) 456 – 3535
Fax: (636) 456 – 8135
warrenton-mo.org

**PERMIT #**_____

# Miscellaneous Permit Application

**Purpose:**

☐ **Electric** ☐ **Garage** ☐ **Remodel** ☐ **Other**
☐ **Fence** ☐ **Pool/Spa** ☐ **Room Addition**
☐ **Finish Basement** ☐ **Porch/Deck** ☐ **Storage Shed**

**Applicant Email:** _____

**Residential:**

**Address:** _____ **Sub:** _____ **Lot:** _____

**Owner Name:** _____ **Address:** _____
**City:** _____ **State:** _____ **Zip:** _____ **Phone:** _____

**Commercial:**

**Name of Business:** _____ **Type of Business/Service:** _____

**Address:** _____ **Phone:** _____

**Owner Name:** _____ **Address:** _____

**City:** _____ **State:** _____ **Zip:** _____ **Phone:** _____

**Zoning:** _____ **Square Ft.:** _____ **Estimated Date of Occupancy:** _____

**Name of Shopping Center or Plaza where business is located:** _____

**Any modifications to the building?** _____ If so, a building permit is required.

**Any signs proposed?** _____ If so, a sign permit application must be submitted.

**Contractor:**

An Occupational License for all contractors and/or subcontractors performing any work within the scope of the permit is required prior to the issuance of the permit.

**Name:** _____ **Address:** _____

**City:** _____ **State:** _____ **Zip:** _____ **Phone:** _____

**Type of Construction:** ☐ Residential ☐ Commercial **Estimated Cost of Construction: $** _____

**Notes:**

**I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of this jurisdiction. The applicant further warrants the truthfulness of all information in the application and if any information provided is incorrect, or if the permit was issued wrongfully, the permit may be revoked. I understand that a commercial occupancy is required to file a business license application with the City Clerk's Office.**

_____ _____ _____
**Signature of Applicant** **Applicant's Name (Printed)** **Date**

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**FOR CITY USE ONLY**

Approval: _____ _____ _____
Signature Department Date

REV. 10/4/21_DMR

## SECTION 500.030: PERMITS

A. Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by these codes, including the finishing or remodeling of any leased or rented premises, including the finishing or remodeling of any leased or rented premises, or to cause any such work to be done shall first make application to the Building Commissioner and obtain the required permit.

B. *Temporary Structure Permit.* A temporary structure permit shall be required for any structure that is temporary in nature and intended for commercial uses for the general public, including tents, bleachers and mobile, non-residential trailers or vehicles. Permits may be issued for a maximum period of one hundred eighty (180) days.

**Design Drawings**

## SECTION 500.100: AMENDMENTS TO INTERNATIONAL BUILDING CODE

*106.1 Submittal documents.* Construction documents, special inspection and structural observation programs and other data shall be submitted in one (1) or more sets with each application for a permit. The construction documents shall be prepared, signed and sealed by a registered design professional licensed and registered in the State of Missouri to render this service. Where special conditions exist, the Building Commissioner is authorized to require additional construction documents to be prepared by a registered design professional.

## SECTION 500.320: AMENDMENTS TO INTERNATIONAL RESIDENTIAL CODE

*R106.1 Submittal documents.* Construction documents, special inspection and structural observation programs, and other data shall be submitted in one (1) or more sets with each application for a permit. The construction documents shall be prepared, signed and sealed by a registered design professional licensed and registered in the State of Missouri to render this service. Where special conditions exist, the building official is authorized to require additional construction documents to be prepared by a registered design professional.

*Exception:* The building official is authorized to waive the submission of construction documents and other data not required to be prepared by a registered design professional if it is found that the nature of the work applied for is such that reviewing of construction documents is not necessary to obtain compliance with this code.

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# Miscellaneous Permits Requirements

**Pool/Spa**

1. Fence is required for pools with a capacity 24" but less than 48" sidewalls
2. Is the pool an above ground or in ground pool? _____
3. What is the size of the pool? Depth _____ Diameter _____ Width _____ Length _____
4. What is the total cost of the pool project? _____
5. Literature on the pool.
6. Site plan on where the pool will be located on the property
7. A tenant must have an approved letter from the owner.

**Garage**

1. Is the garage attached to the house? Yes _____ No _____
2. What is the size of the garage? Length _____ Height _____ Width _____
3. What is the total cost of the garage project? _____
4. Complete set of building plans, including the material used.
5. Site plan on where the garage will be located on that property

**Accessory Structure**

1. Where is the accessory structure located? _____
2. What is the size of the accessory structure? Length _____ Height _____Width _____
3. What is the total cost of the accessory structure project? _____
4. Complete set of building plans, including the material used.
5. Site plan on where the accessory structure will be located on that property.

**Electrical/Meter Base**

1. Where is the electrical/meter base located? _____
2. What is the total cost of the electrical/meter base project? _____
3. Complete set of building plans, including the material used.

**Fence**

1. What type of fence are you installing? _____
2. What is the height of the fence? _____
3. Show location of where the fence will be located on that property.
4. A tenant must have an approved letter from the owner.

**Deck/Porch**

1. Where is the deck located? _____
2. What is the size of the deck? Length _____ Width _____ Height _____
3. What is the total cost of the deck project? _____
4. Complete set of building plans, including the material used.
5. Site plan on where the deck will be located on that property

**Room Addition/Remodel/Finished Basement**

1. Complete set of building plans, including the material used.
2. Detail plans of the layout.
3. The construction documents shall be prepared, signed and sealed by a registered design professional licensed and registered in the State of Missouri to render the service. The building commissioner is authorized to waive the submission of construction documents. Section 500.320