



CITY OF WARRENTON

200 West Booneslick
Warrenton, MO 63383
Phone: (636) 456 – 3535
Fax: (636) 456 – 8135
warrenton-mo.org

REQUEST TO VACATE PUBLIC RIGHT-OF-WAY

APPLICANT (if other than real property fee owner):

Company Name: _____

Printed Name, Title: _____

Street Address: _____

City/State/Zip Code: _____

Telephone Number (Day): _____

Email Address: _____

FEE OWNERS OF THE REAL PROPERTY BURDENED BY THE RIGHT-OF-WAY BEING REQUESTED TO BE VACATED (Attach additional):

Company Name: _____

Printed Name, Title: _____

Street Address: _____

City/State/Zip Code: _____

Telephone Number (Day): _____

Email Address: _____

INFORMATION OF THE PROPERTY / RIGHT (S) -OF-WAY TO BE AFFECTED:

Street Address: _____

Current Zoning: _____

Current Use: _____ Proposed Use: _____

One (1) original and one (1) copy of this completed application including the following must be submitted for review by the Director of Planning & Development or their designee.

- ☐ A legal description of the right(s)-of-way to be affected, including one printed copy and one electronic copy in a Microsoft Word Compatible format;
- ☐ A scaled map of such right(s)-of-way, correlated with its legal description and clearly showing the rights(s)-of-way's location;
- ☐ Copies of all deed(s) on file with the office of the Warren County Recorder of Deeds evidencing ownership of the property(s) burdened by the right(s)-of-way;
- ☐ Copies of all deeds, plats, easements, instruments of dedication or such other records or documents on file with the office of the Warren County Recorder of Deeds evidencing the location, nature and extent of the right(s)-of-way subject to the application.
- ☐ The **notarized signature(s)** of the applicant(s), fee owner(s) and agents of the fee owner(s), if any, certifying the accuracy of the required information. If the applicant(s) or fee owner(s) of the real property are a trust or business entity, then proof of the authority of the party executing the application must be provided by way of resolution, minutes, trust agreement, operating agreement, or other legally appropriate means;
- ☐ Non-Refundable Application fee of \$100.00 provided.

THE UNDERSIGNED APPLICANT OF THE REAL PROPERTY BURDENED BY THE RIGHT(S) OF WAY BEING REQUESTED TO BE VACATED HEREBY CERTIFIES THE ACCURACY OF THE INFORMATION PROVIDED IN THIS APPLICATION:

Authorized Signature:

Printed Name:

STATE OF MISSOURI
COUNTY OF WARREN

On this _____ day of _____, 20_____, before me personally appeared _____

, to me is known to be the person(s) described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid the day and year first above written.

Notary Public

My Commission Expires: _____

THE UNDERSIGNED FEE OWNER OF THE REAL PROPERTY BURDENED BY THE RIGHT(S) OF WAY BEING REQUESTED TO BE VACATED HEREBY CERTIFIES THE ACCURACY OF THE INFORMATION PROVIDED IN THIS APPLICATION: (attach additional):

Authorized Signature:

Printed Name:

STATE OF MISSOURI
COUNTY OF WARREN

On this _____ day of _____, 20_____, before me personally appeared _____

, to me is known to be the person(s) described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid the day and year first above written.

Notary Public

My Commission Expires: _____